

Loudoun County Public Schools

Supervisor, Energy (School Year 2024-2025) (PS8671)

JOB POSTING

Job Details

Title

Supervisor, Energy (School Year 2024-2025)

Posting ID

PS8671

Description

Job Overview

The Energy Supervisor is responsible for developing, implementing, managing, and oversight of facility energy-related projects, energy conservation measures, renewable energy systems, utility management programs, and energy education programs across all schools and support facilities. This position will supervise a staff of energy managers that monitor energy consumption and initiate actions to reduce and/or control energy use. The Energy Supervisor works with School Administrators, staff and students to implement behavioral changes focused toward energy conservation.

Roles and Responsibilities

The following information is intended to describe the overall nature and scope of the work being performed. This is not a comprehensive listing of all responsibilities or tasks; work may differ and other work may be assigned when deemed appropriate.

- Manages energy programs, provides technical assistance to peers, and provides strategic planning to the energy and sustainability program.
- Identifies energy conservation opportunities and develops potential energy projects, programs, and initiatives by conducting audits, field investigations, preliminary assessments, detailed assessments, technology assessments, life-cycle cost analyses, and feasibility studies.
- Schedules, conducts, and oversees regular facility energy audits to ensure operating efficiency, optimum educational environment, and compliance with energy policy.
- Provides energy requirement estimates and budget allocations for facilities; communicates on a continuing basis with building administrators regarding their buildings' energy consumption.
- Reviews, edits and presents periodic and special reports generated by the energy management team regarding status of the School Division's energy consumption.
- Expands energy program awareness through bulletins, newspaper articles, award submissions, and other program documentation.
- Represents the School Division at meetings, seminars, and conferences relating to energy use and conservation.
- Supervises Team of Energy Managers and Building Automation Staff, and other assigned exempt/non-exempt personnel.
- Performs duties of On-Call Facilities Operations Supervisor when scheduled to represent the Facilities Operations Director.

Qualifications

Below are the minimum qualifications for this job. Equivalent combinations of education and experience are also acceptable.

Education

Bachelor's degree in Engineering or related technical field from an accredited college or university and/or a combination of skills and experience.

Experience

- Five years of progressive experience working in the energy management field with at least 2 years in a supervisory position.
- Demonstrated experience with energy requirements, policies, procedures, and funding requirements to facilitate program alignment with organizational goals and objectives.
- Demonstrated experience in energy management and energy savings performance contract oversight.

Licenses and Certifications

- Registration as Professional Engineer, Business Energy Professional (BEP), Certified Energy Manager (CEM), Commissioning Provider Certificate, or similar credential.
- Must possess a valid state vehicle operator's license and clean driving record.

Knowledge, Skills, and Abilities

- Demonstrated knowledge of professional building trades, including MEP and building automation systems, facilities maintenance and operations, and applicable building codes.
- Ability to communicate with individuals of varied cultural and educational backgrounds.
- Demonstrated leadership qualities and personal characteristics necessary for working effectively with administrators, teachers, and support staff.
- Demonstrated professional and personal characteristics necessary for working effectively with school personnel and members of the community.

Physical Requirements

The following provides a brief description of physical requirements for this job:

While performing the duties of this job, the employee is regularly talking, expressing or exchanging ideas by means of the spoken word. The employee must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly. The employee must possess normal cognitive abilities including the ability to learn, recall and apply certain practices and policies. Frequently sitting and/or remaining in a stationary position for long periods of time. Exerting up to 25 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects.

Essential Personnel

Employees who perform the responsibilities of this position for the Department of Support Services are considered essential personnel. Essential personnel are designated employees who must report for work during a delay or emergency situations. A workplace emergency is an unforeseen situation that threatens the staff, pupils, or the public; disrupts or shuts down business operations; or causes physical or environmental damage. Emergencies may be natural or manmade. It is incumbent upon the supervisor to inform and confirm which essential personnel are required to work during emergency closings. Notification and confirmation of the expectation of essential personnel to report to work, or maintain as-needed status, will be executed with as much advanced notice as possible via in-person communication or email.

Reports to: Director, Facilities Operations

FLSA Status: Exempt

Months/Days/Hours: 12 months/ 248 days/8 hours

Salary Level: Universal 21

Salary Scale: <https://www.lcps.org/compensation>

Salary Range: \$108,958 - \$175,268

Shift Type

Full-Time

Salary Range

Universal Level 21

Location

Facilities Building Services

Applications Accepted

Start Date

05/14/2024

Job Contact

Name

SUP-07G, SUP-07H, SUP-02B

Title

Email

recruitment@lcps.org

Phone